



## **DECLARATION OF SERVICES FOR SURVIVORS OF CRIMINAL ACTS**

### **DATE**

Adopted June 30, 2022; updated August 1, 2023.

### **MISSION**

A private English college in Montreal specializing in pre-university education, Marianopolis prepares students to pursue academic excellence, become self-directed lifelong learners and make positive contributions to their communities and the world.

### **SERVICES PROVIDED TO SURVIVORS OF CRIMINAL ACTS**

In accordance with the Act to Prevent and Fight Sexual Violence in Higher Education Institutions (CQLR, c. P-22.1), Marianopolis College adopted a Sexual Violence Policy, which aims to:

- reflect a College-wide stance against sexual violence;
- prevent and reduce the risk of sexual violence by educating and raising awareness among Marianopolis community members about its nature and effects;
- provide options, support, resources and accommodations to survivors of sexual violence regardless of where or when the sexual violence occurred;
- guarantee timely and coordinated responses to disclosures and reports of sexual violence.

The College provides the following services to its students and employees who are survivors of sexual violence or sexual offences under the Criminal Code of Canada:

- psychosocial support and counselling;
- academic and non-academic accommodations;
- referrals to resources inside or outside the College;
- measures to protect them from reprisals;
- information about their rights and options.

### **COMMITMENT**

Marianopolis is committed to fostering an environment where all members of its community feel respected, safe and free from sexual violence. Through the Sexual Violence Policy, the College affirms a zero-tolerance stance on sexual violence. The College recognizes the critical

importance of proactive, accessible and effective approaches that prohibit, prevent and respond to sexual violence.

## **COMPLAINTS PROCEDURE**

In accordance with the Act to Support Persons who are Victims of Criminal Offences and to Promote their Recovery (CQLR, c. P-9.2.1), Marianopolis students or employees who are survivors of sexual violence can submit a written complaint if they are dissatisfied after receiving the services described above.

The written complaint must be submitted by email to the address below within twenty (20) opening days and must include the complainant's full name, contact information, and a detailed explanation as to why they are dissatisfied with the services they received.

The complainant will receive a written response informing them of the outcome of their complaint within forty (40) opening days.

**Person responsible for receiving complaints:** Christian Corno, Director General  
**Email address for receiving complaints:** dg@marianopolis.edu

## **CONTACT INFORMATION AND OPENING HOURS**

**On-campus resource person for sexual violence:** Amanda Guay, Social Worker  
**Address:** Marianopolis College, 4873 Westmount Avenue, Westmount, QC H3Y 1X9  
**Office number:** A-166  
**Phone number:** 514-931-8792 ext. 276  
**Email address:** a.guay@marianopolis.edu  
**Web address:** [marianopolis.edu/respectful-community](http://marianopolis.edu/respectful-community)  
**Opening hours:** 8:00 a.m. - 5:00 p.m. Monday - Friday, except holidays